

## Veteran and Military Affairs Advising Worksheet

### Please read the following information:

This form is to be filled out by students receiving VA benefits for **EVERY** term they attend at the University of Alabama (i.e.. if you are taking classes over the Full Summer and classes in Second Summer you will need two separate Advising Forms).

Please **Type** this form. After you have typed it, please email to your Advisor. Have your Advisor **circle, initial, and sign** this form.

Please attach your **Concise Student Schedule** to this form so that we may confirm your courses.

Please turn in all paperwork **within the first week** of class to ensure timely processing from the VA.

If you add a course that is not on your Advising Form, you will be required to complete a new Advising Form containing all courses for that Term.

Should you withdraw from a course after the drop date, you may be responsible for any course or tuition fees.

To have **minor** courses approved on the Advising Form, a minor must be required for your degree.

Failure to complete these and other requirements listed in the Statement of Understanding may result in dismissal of paperwork or processing delays.

**Alabama law separates forgery crimes into four different degrees. Forgery in the first degree is a Class B felony, Forgery second degree is a Class C felony, Forgery in the third degree is Class D felony, and forgery in the fourth degree is a Class A misdemeanor.**

Alabama Code Reference 13A-9-(1-4)

Thank you,

**VMA Team,**

**Veteran and Military Affairs**

The University of Alabama  
3000 Houser Hall  
Box 870251  
Tuscaloosa, AL 35487  
Phone 205-348-0983



# Term Advising Form

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Student ID \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_  Undergraduate  Graduate  Law

Is a Minor required for your degree?  Yes  No If yes, please list minor(s) below:

\_\_\_\_\_

Term \_\_\_\_\_ Year \_\_\_\_\_ Chapter of Benefits \_\_\_\_\_

| Course & Prefix | Course Title | Credit Hours | ADVISOR: Please indicate if course is part of Degree Plan |    |
|-----------------|--------------|--------------|---|----|
|                 |              |              | Yes   | No |
|                 |              |              |   |    |
|                 |              |              |   |    |
|                 |              |              |   |    |
|                 |              |              |   |    |
|                 |              |              |   |    |
|                 |              |              |   |    |

Are you repeating any courses that have previously been paid for by the VA? If yes, please list the courses and the semesters in which they were taken.

| Course & Prefix | Course Title | Semester |
|-----------------|--------------|----------|
|                 |              |          |
|                 |              |          |

Students using Chapter 1606: Will you be using Tuition Assistance (ex. ARMY Ignited) for any courses this semester? If yes, please list courses below.

| Course & Prefix | Course Title |
|-----------------|--------------|
|                 |              |
|                 |              |

Do you anticipate graduating this semester?

## Statement by Academic Advisor

I certify that \_\_\_\_\_ semester hours of the courses listed above apply towards this student's degree requirements.

\_\_\_\_\_  
Advisor Name (Please Print or Type)                      Advisor Signature                      Date

## Statement by Student

I understand that these are the hours and courses that I will be certified for by the University of Alabama Veteran and Military Affairs office.

\_\_\_\_\_  
Student Signature                      Date